



October 3, 2019

Dear Skyline Parents,

As we work to become a more efficient campus, it is necessary to change past processes. We have noticed there is a large number of unsupervised bus riders at the end of the day. This raises a serious safety concern. Our former policy of allowing older students to pick up younger siblings at the end of the day will be changing.

Starting Monday, October 14, 2019, all Kindergarten through high school students will remain with their class until dismissal; 4:00 pm for K-8<sup>th</sup> grade and 4:15 pm for 9<sup>th</sup>-12<sup>th</sup> grade students. During last school year, we piloted a new dismissal process. The new process ensures students are grouped by how they get home and are with a teacher the entire time on campus. Keep in mind, Kindergarten students who ride the bus will not change. They currently wait in Ms. Plunkett's classroom. When bus colors are announced, they will line up with their color and/or sibling in the hallway.

Here is the new process for 1<sup>st</sup> -8<sup>th</sup> grade bus riders: We have selected one teacher for each bus color & that teacher will walk them to the bus. All 1<sup>st</sup> -8<sup>th</sup> grade students who ride the bus will go to the following classroom/meeting area located in either building one (1<sup>st</sup>-6<sup>th</sup> grades) or building four (7<sup>th</sup> & 8<sup>th</sup> grades):

- Orange bus riders – Ms. Scott's classroom
- Brown bus riders – Ms. Chapman's classroom
- Green bus riders – Ms. Shen meets in the hallway next to student restrooms
- Purple bus riders – Mrs. Thompson's classroom
- 5<sup>th</sup>-Grade bus riders – Mr. McCanless
- 6<sup>th</sup>-Grade bus riders – Ms. Strange's classroom
- 7<sup>th</sup> & 8<sup>th</sup> Grade bus riders – Ms. Randle's classroom

High school students will no longer be allowed to leave class early to pick up younger siblings. They will leave at the normal dismissal time, 4:15 pm, and go directly to the school bus where their younger sibling will already be on the bus.

Thank you in advance for your support of this new end-of-day procedure; and as always, feel free to reach out with any questions.

Principal Gant

*The mission of Skyline Education is to provide each student and family within the Skyline network of schools with high quality, college preparatory educational programs and services designed to stimulate life-long learning while developing character through academics, athletics, and the arts.*